



MVC Academic Planning Council

Meeting Minutes
Friday, October 18, 2019
Moreno Valley College SAS 303
10:00 AM – 12:00 PM

Call to Order: 10:04 AM

- I. Roll Call:
Anna Marie Amezcuita, James Banks, Matthew Barboza, Larisa Broyles, Sean Drake, Bob Fontaine, Carlos Lopez, Shara Marshall, Bonnie Montes, Jeff Rhyne, Art Turnier

Visitors: Dyrell Foster, Terrie Hawthorne, Deanna Murrell, Kristy Paine

Recorder: Jennifer Cruz
- II. Approval of Agenda
Motion to approve: Banks, Second: Fontaine: Unanimous approval.
- III. Approval of Minutes from September 20, 2019
Motion to approve: Banks, Second: Marshall: Unanimous approval with one abstention (Rhyne).
- IV. Committee Survey: Standard IV: Leadership and Governance Subcommittee
 - a. Sean Drake administered a survey regarding committee satisfaction on behalf of Standard IV.
- V. Old Business
 - a. Faculty Present Data for Position Request
 - i. Paine requested a FT faculty for ADJ/HLS (Homeland Security).
 - i. Statewide Academic Senate is adding a resolution to add HLS as a discipline, which would make MVC one of the first community colleges to offer the program.
 - ii. ADJ has been growing quickly, going from 5 sections of ADJ serving 137 students in 14-15, to 30 sections serving 919 students in 18-19 (not including academies).
 - iii. Current Dual Enrollment courses at MVHS include an ADJ cohort with 19 students and an HLS cohort with 28 students; upon completion, they would be eligible to apply for job as a Corrections Deputy at age 18.
 - iv. Other additions to the program include advanced officer courses for mental health training and a forensic yard which could be used for other disciplines such as BIO or ANT.
 - v. Paine created an AS degree path for everyone in all academies, and there is an articulation agreement with University of Alaska Fairbanks online.

Next Meeting: November 15, 2019 from 10:00 AM to 12:00 PM in SAS 103



Hawthorne requested a FT Workforce Preparation Counselor/Coordinator position.

- i. This would convert a categorically funded position to a tenure track position to provide continuity to students and to the program.
 - ii. In 2014, SB 860 was revised to state that community colleges *shall* receive funding for CalWorks and the Education Code was revised to include CalWorks programs.
 - iii. In 2018 this request was brought to APC and it was requested to be moved into Program Review.
 - iv. Foster reiterated that the request does not require additional funding.
 - v. Hawthorne stated that this counselor would only work with the 250-300 CalWorks students at MVC and the county to ensure that the Department of Welfare's requirements are met.
- iii. Montes requested a FT EOPS Counselor position.
- i. This position falls under the same funding circumstances as the position requested by Hawthorne. It is a fully comprehensive position that follows the four pillars for the students and would teach specific EOPS Guidance courses.
 - ii. In a given year there are 460 students in the program and 65-70 graduates, and 10% growth is expected.
 - iii. Montes has had to move into more coordinating lately, so more part-time counselors have been added (3 total) meaning that students do not see the same counselor each time.
 - iv. Foster Youth is included in the funding umbrella, making up about 10% of the students seen.
 - v. A Student Success Coach was hired recently to follow a case management approach which follows the state mandate.
 - vi. EOPS includes CARE which provides stipends for single parents, so some students cross over with CalWorks which provides Department of Social Services support, but they are two separate pockets of funds.
 - vii. The college received money to fund a FT counselor, but it was never approved so the money was re-allocated.
 - viii. Lopez clarified that it is a block grant and not "use it or lose it" funding.
 - ix. Banks reported that the average counselor to student load is 1:700.
- iv. Fontaine clarified that the Accounting, Kinesiology, and Math positions requested are all replacement positions.
- v. Banks presented on behalf of Melissa Thompson to request a FT EAR faculty member.
- i. There are over 500 students in the program and Thompson is the only FT faculty in the program.
 - ii. There is a non-credit certificate program now offered in EAR which would lead to the credit program for those interested.
 - iii. ECE is growing and considering a night program.



- Rhyne presented a request for two FT ENG faculty, one being Umoja-specific.
- i. Currently 69% of the load is carried by FT faculty in the Comm. Department. The department has averaged 25-30 part-time faculty over the past few years. It has been over 4 years since hiring a FT faculty.
 - ii. Over the past year, the department has found that faculty who do 30+ hours of professional development have significantly higher retention and success rates.
 - iii. There are 115 sections of English courses this fall and there were enough waitlisted students to offer approximately 10 more. Classroom space is always an issue.
 - iv. Overall success rate for English 1A and 1B is around 69%, which is below the college goal of 75%. Student-centered funding formula places a huge premium on math and English.
 - v. Drake asked if the amount of reassigned time needs to be reevaluated. The English faculty rate is 2.8. Lopez stated that these rates may be short-term and project-specific, and that there is a benefit in having engaged faculty. The District is also reviewing reassignments across all colleges, all disciplines.
 - vi. There are currently two Umoja-specific ENG courses offered. Any student can take them, but the courses are designed for the cohorts.
 - vii. The Umoja-specific ENG position would also have specific Umoja-centered duties with a .2 reassignment, and could teach general ENG classes as well. This position should be ranked higher on the request than the general ENG faculty request. One of these positions will replace a retiring FT faculty member.
- vii. Barboza presented on behalf of the Assistant Department Chair and requested a FT Business Administration faculty.
- i. Overall growth experienced in Business at MVC is greater than both RCC and Norco. Barboza needed to defer to the Assistant Chair for specifics about the entire department.
 - ii. There are currently no FT Business Administration faculty.
- viii. Banks requested a FT HMS faculty position.
- i. Banks is currently very busy with Formerly Incarcerated, Foster Youth, and Food Bank programs which pull him out of the classroom. These are special projects with the Chancellor's support.
 - ii. The 2021 catalog will include a two-tier Alcohol and Drug program, a 39-unit program.
 - iii. Broyles asked if hiring another faculty will lead to an abundance of when Banks's special projects end, but the addition of the Alcohol and Drug certificate program will create a need for more faculty.
 - iv. Last year 1/3 of the 50 students that Cal State accepted for transfer in social work came from MVC's program.



- Barboza presented a request for a FT Computer Applications Technology faculty.
- i. Submitted in Program Review previously but they were caught in Curriculum due to concerns regarding duplication. Program Review recently contacted Barboza to clarify that the request is still valid.
 - ii. Many students go to RCC's CAT program because MVC does not offer more than 3-4 courses in that area. CAT courses can be offered online.
- b. First Discussion on Faculty Position Requests for 2020-2021
- i. Fontaine reminded the committee that HLS does not have any full-time faculty.
 - ii. Rhyne stated that while English has 10 full-time faculty, there is actually a need for 28 full-time faculty based on the staffing load.
 - iii. Banks reminded the committee that MVC is the only community college in the county offering a social work program, and will be the only community college offering the Alcohol and Drug Program.
- VI. Information Item
- a. Guided Pathways Update (Deanna Murrell)
 - i. Murrell reviewed the GP work so far and requested feedback. The goal is to begin implementation in Fall 2020. Barboza noticed a necessary update regarding the location of digital arts. All revisions and updates should be sent to Lopez and Murrell by November 1, 2019.
- VII. Announcements
- a. Lopez announced that Schedule Lite digital is rolling out. This means that the schedule and availability will be updated as frequently as every 4 hours. Additionally, it will list cohorts such as ENG-1A/91 together.
- VIII. Adjournment: 12:10 PM