



MVC Academic Planning Council

Meeting Minutes

Friday, November 15, 2019

Moreno Valley College SAS 103

10:00 AM – 12:00 PM

Call to Order: 10:09 AM

- I. Roll Call:
James Banks, Matthew Barboza, Larisa Broyles, Sean Drake, Bob Fontaine, Melody Graveen, Carlos Lopez, Bonnie Montes, Jeff Rhyne

Recorder: Jennifer Cruz
- II. Approval of Agenda
Motion to approve: Rhyne, Second: Fontaine: Unanimous approval.
- III. Approval of Minutes from October 18, 2019
Motion to approve: Rhyne, Second: Broyles: Unanimous approval.
- IV. Old Business
 - a. APC New Faculty Hiring Prioritization Discussion and Ranking
 - i. Motion to move CalWORKS/EOPS counselor positions from this process and to the President as tenure-track positions using categorical funds: Broyles, Second: Rhyne: Unanimous approval with one abstention (Drake).
 - ii. Lopez clarified general funds would need to cover these positions if categorical funding ends.
 - iii. Fontaine reiterated that ADJ is growing and currently has no FT faculty member.
 - iv. Barboza clarified that BUS only has one FT faculty member, placing a large burden on PT faculty. Hiring a second FT faculty would give the department an option to expand. The department is also requesting a CAT faculty member to follow protocol, but they are still preparing for that position.
 - v. Banks reiterated that the only FT faculty member in HMS just got approved for tenure and is working on non-credit course development and the formerly incarcerated program.
 - vi. Rhyne reiterated that PT faculty carry the bulk of the load in the English department. There is a greater need for the Umoja position, but both position requests are to support growth.
 - vii. Banks reiterated that HHPS is doing a lot of work with the community, foster care program, and Second Chance program. He stated that MVC is the first community college from which CSUSB takes social work program; last year MVC students made up over a third of those accepted.
 - viii. Voting ensued using the rationale provided at the October APC meeting. No votes were received from the NSK chair. The ADJ position was ranked first, followed by EAR, HMS, BUS, Umoja ENG, ENG, and then CAT. Rationale was then discussed in order of ranking:

Next Meeting: February 21, 2020, from 10:00 AM to 12:00 PM in SAS 303

- i. ADJ is a single discipline and growing program with no FT faculty to manage a very large and expanding course load. This also supports BCTC as they move toward attaining education center status.
- ii. EAR is growing very rapidly and they are working on non-credit courses. Observations can now be completed in the childcare center. EAR has the highest ratio of part-time to full-time faculty with an average of 15 courses per FT faculty, including a practicum course with a cap of 20.
- iii. HMS has one of the few alcohol and drug certified programs in the county for counselors, as well as Second Chance. They are also handling the academic portion of the foster care program for the whole college and they are in the process of changing all certificates to degrees.
- iv. BUS has no FT faculty to teach the specific courses needed to grow the program (i.e. management, marketing). It is also typically a top program at most colleges and all-encompassing of five different disciplines.
- v. Umoja ENG is needed to support the PT faculty teaching load, and Umoja classes include cohorts requiring activities out of the classroom. Dr. Briggs taught 2 Umoja sections per semester but he utilized reassigned time to grow the program. This new position is a step toward equity and institutionalizing the program.
- vi. ENG has a general need for an additional position due to the ratio of part-time faculty to full-time faculty. In the fall there were a total of 115 English sections with waitlists that could have filled 10 more classes.
- vii. CAT is awaiting Curriculum approval of their certificates and would like to be prepared when that happens.

b. Guided Pathways: Six School Guided Pathway Structure

- i. Lopez shared the current structure and related data including FTES, equivalencies, and census enrollment. Classified staff and PT faculty counts are still in progress.
- ii. Lopez and Fontaine reminded the committee that schools do not equal departments, and that fields of interest are not limited to one school.
- iii. On behalf of the Counseling department, Broyles asked why HMS was not in the School of Humanities, Education, Social & Behavioral Science which aligns more closely with the interests of an HMS student wanting to transfer. Lopez said the decision to keep it in the School of Business, Health, and Human Services was made because it is a CTE program with size constraints.
- iv. Fontaine proposed that APC look at the structure of the department chairs as they relate to the new schools before spring elections begin. Lopez suggested scheduling a day during the winter to work through it.
- v. Motion to accept the six school Guided Pathway structure: Banks, Second: Fontaine: Unanimous approval.

V. New Business

a. None

- a. None
- VII. Announcements
- a. Rhyne announced that the CTA lawyer is coming to campus on December 5th from 1:00-3:00 PM to discuss what academic freedom is and how the court defined it.
 - b. Graveen announced that the Makerspace grand opening will be held on December 4th at 4:30 PM. She also announced that Maker Ed will be visiting in early February for a professional learning community workshop.
 - c. Montes announced that EOPS is planning a holiday celebration for their students on December 5th so they will be reaching out for support and donations.
 - d. Banks announced that HHPS will be reaching out for support and donations for their holiday giving programs.
- VIII. Adjournment: 11:58 AM