

Moreno Valley College Academic Senate
 Riverside Community College District (RCCD)
 Monday, November 5, 2018
 Minutes SAS 101 3:50PM
 Making the Culture Shift as Strategic Change Leaders

Remaining Senate meetings, MVC, Fall 2018: Nov 19; Dec 3. Spring: TBA

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 MVC Academic Senate Website: www.academicssenate@mvc.edu/academicssenate

The Brown Act: Open Meetings for Legislative Bodies (2003) California Attorney General's Office can be accessed through the following link:

<https://outlook.office.com/owa/?realm=mvc.edu&exsvurl=1&ll-cc=1033&modurl=0&path=/attachmentlightbox>

Roll Call:

Senate President.....	Jennifer Floerke (present)
President Ex-Officio.....	LaTonya Parker (absent)
Senate Vice President	Bonnie Montes (present)
Senate Secretary/Treasurer.....	Edd Williams (absent)
Senator-At-Large	Travis Gibbs (present)
Business & Information Technology Systems.....	Michael McQuead (present)
Department of Communications Representative.....	Emma Pacheco (present)
Professor of English/Communications Dept	Jeff Rhyne (present)
Health, Human & Public Services Department.....	Lisa Hausladen (present)
Humanities, Arts & Social Sciences (HASS).....	Adviye Tolunay (present)
	Silvia Trejo (present)
	Luciano Cruz (present)
	Mario Vega Sanchez (present)
Science & Kinesiology (NSK)	Felipe Galicia (present)
Math.....	Esteban (Adam) Navas (present)
	Gabriela Maerean (present)
Public Safety, Education, & Training.....	Chris Nollette (present)
Associate Faculty Representative	Angela Thomas (present)

Visitors:

VP Academic Affairs.....	Carlos Lopez
Dean Of Instruction.....	Anna Marie Amezcuita
Dean of Academic Support.....	Ann Yoshinaga
Assistant Professor of Spanish	Mario Vega Sanchez
Associate Faculty, Political Science	Ervin Slavick
ASMVC VP, Student Representative	Iiyshaa Youngblood
Student Rep for ASMVC	Juan Hernandez

I. Call to Order 3:53PM – quorum achieved: Floerke, Hausladen, Cruz, Pacheco, Tolunay, Montes, Thomas, Trejo, Maerean (9 Senators)

Additional Senators arrived after Call to Order: Rhyne, Nollette, Trejo, McQuead (total: 13 Senators)

II. Approval of Agenda: Motion: Hausleden; Second: Trejo. Fully approved.

III. Approval of Minutes: May 21, 2018 Motion: Gibbs; Second: Hausleden 15 Approved

IV. College Reports

A. Student Senate: Iiyshaa Youngblood and Juan Hernandez

Hernandez reports that ASMVC wrote a resolution and it was presented at the District Academic Senate and that

they hope it will be implemented.

ASMVC will be going to Florida for the Hispanic Association of Colleges and Universities (HACU). Banquet will be held the 29th of November from 6-12pm.

B. RCCDFA: Ervin Slavick – no reports

C. Classified Staff: Christina Leon – no reports

D. Administrative Reports:

Dean Amezquita reports that the new enrollment shirts were inspired by Game of Thrones. The enrollment dates are November 13th.

The schedule is out and although it looks long, it has a conscious job to help MVC reach its FTES target.

VP Lopez discusses the updates on other initiatives: Student Services is still using the SARS grid and has been sending and will continue to send students reminders of the enrollment dates of winter and spring at the same time. Lopez also mentions that they are also working on helping students who have holds such as financial holds and help them enroll because of this change. By making this change, it puts us in line with our neighboring colleges.

During the spring, they are expecting to have the same size as the fall and expecting to work closely with the expectations with an emphasis on classes that have waitlists such as classes in the sciences. There are longer term plans in place to start addressing these concerns. They also addressed the differences with science classes which have longer waitlists.

VP Lopez further reports they are working with student services to set up a call center on campus in January to keep up the momentum in order to remind students to sign up in the spring. It can also be used as another place for additional support and contact to help students get enrolled.

They are also working on a four-bullet point message that will be sent to faculty, so they can make a mini announcement in their classes about priority registration.

Trejo reports that students will be registering through EduNav. The Associate degrees that are on EduNav are Communications and Business. Psychology is coming. Students will be redirected and be able to register through the EduNav software.

VP Lopez adds that they will be registering through the registering software. This is the first big pilot districtwide, and Dean Wong will be sending out an email to everyone.

Dean Yoshinaga reports that Andrew Guevara is the current substitute Supplemental Instruction (SI) Coordinator. Guevara will be in this position until the end of fall term, and they are looking to hire a new SI coordinator as soon as possible.

Yoshinaga reports that they are continuing embedded tutoring for English 1A+91 courses in addition to ENG 80 and 50 if they are still offered in the spring. Also, they will be concentrating on the sciences that have low retention rates. Rhyné asks if embedded tutoring will be accessible for regular English 1A and 1B. Yoshinaga clarifies that yes, if Basic Skills funds will cover a regular English 1A and 1B; they are really concentrating on those with lower success rates.

Dean Amezquita states that Dean Graveen says to save the date: December 6th is the ribbon cutting ceremony for the iMake Mobile Innovation from 12:00 pm – 2:00 pm in SAS 121. There will be a presentation about the design.

VI. New Business:

A. DSS Canvas FLEX Class – discussion of potential issues with accessibility, accommodations, and online teaching (Travis Gibbs).

Gibbs reports that the idea of universal design is about ensuring accessibility and accommodations; we all need to ensure accessibility in our courses as well as on our campus. Accommodations to think of involve equity via access and success.

For instance, students who have wheelchairs and class locations with only ten minutes between class times have more difficulty accessing their classes. The elevator by the library has no braille and those are fixes that could be done. Doors should be opening automatically, and some buildings do not have that feature.

Regarding online classes, Gibbs brings up questions that arose from the course about math courses. For instance: how do you meet ADA compliance for math equations, and are the voicing features enough?

Tolunay adds that the course about universal design that was set up by Dr. Smith and Mr. Brautigam was informative not only for thinking about universal design but also important as we think about our transition to Canvas; we should think about how to design classes to make them accessible. Tolunay adds that we could benefit from accessibility experts, so we could address the issues that we are now aware of and provide some solutions.

Floerke asks if there was a list compiled to look at the specific areas that that we need to focus on right away.

Tolunay mentions some faculty did research as one of their projects and wonders if the instructors could compile the information.

Gibbs will ask for a list to prioritize what is immediately doable on campus for accessibility improvements. He will put in a request for the list and it will be sent to Floerke.

Hauselden raises the question if there are thoughts on the process considering architects to build the facility.

VP Lopez responds that architects have to be licensed and have to meet the requirement for structural requirements.

Gibbs will request list of structural priorities that are doable (i.e. braille on the elevators) and send it to Robert Beebee.

VII. Old Business

A. [BPAB 3950](#) Updated board policy and administrative procedure on Naming of Facilities, Events, and Programs (Jennifer Floerke) **Action Item**; Rhyne moves; Nollette seconds; Approved; no abstentions.

Floerke mentions that Section II is new and faculty are always involved in the process.

B. [Discipline Facilitator List](#) – Need updates on discipline facilitators from departments (Jennifer Floerke)

Floerke reports that the District Discipline facilitator list is out of date and she will email everyone individually or the chairs to get the correct contact information.

There is no extra pay or reassign time for this position; it is the contact person for curriculum purposes.

Updated list needs to get to curriculum.

VIII. Officer Reports:

A. Associate Faculty: Angela Thomas reports that she is still exploring using Canvas as a tool to train part-time faculty. She will be sending her request by the end of the week.

B. Secretary/Treasurer: Edd Williams – no report

C. Vice President: Bonnie Montes

Montes reports that they were going over the faculty positions in individual areas. Not only the positions that are moving forward but also those that the college is in most need of filling. The positions were placed into tiers before they were voted on. She will be taking the discussions to the Nov. 16th meeting and it will be brought up again on Dec. 3rd at the APC meeting.

Positions that will be moving forward are:

1. Administration of Justice

2. American Sign Language

3. Dental

4. Journalism

C. Senator At-Large: Travis Gibbs - no report

D. President: Jennifer Floerke

--October 26th -- Understanding Our Students: Student Equity Summit at the Riverside Convention Center - There was a great turnout and many valuable online resources were provided that can be found on the following websites:

ccceal (Community College Equity Assessment Lab)

nccmc (National Consortium on College of Color)

bmp (Black Minds Project).

--October 26 - SSSCC General Assembly at Ontario Convention Center – She presented at a breakout session on “Intercultural Communication in Leadership.” It was rewarding experience and she was highly impressed with our MVC students who she saw at the conference.

--On Nov. 1-3 – ASCCC Fall Plenary in Irvine - Voted on many resolutions. When the results are compiled, she will send them to the campus. The ASCCC Executive Board addressed the GE graduation requirement issue with the adoption of AB705 and the math requirement we discussed recently at the MVCAS. The Executive Board is looking into possible solutions.

ASCCC Exemplary Program Award for the FWS: November 5, 2018 -- Submitted Today

IX. Standing Committee Reports (Due 11/19/18)

1. Academic Planning Council (APC): Bonnie Montes

2. Academic Standards: Ann Pfeifle

3. Assessment: Cheryl Honore

4. Basic Skills: Kathryn Stevenson

5. Curriculum: Ann Pfeifle

6. Faculty Development Committee: Dan Clark

7. Instructional Program Review: Anya Marquis

8. Safety Committee: Dana Shedd

X. Other College Committee and Liaison Updates

A. District Academic Standards (DAS): Edd Williams

B. District Program Review (DPR):

C. District Strategic Planning Council (DSPC): Jennifer Floerke

D. Diversity Committee: Michael Schwartz & Tracy Kazsuk

E. Honors Advisory Council: Jennifer Floerke

F. Professional Growth & Sabbatical Leave Committee: Frankie Moore

G. RCCDFA/CCA/CTA/NEA: Jeff Rhyne

H. Strategic Planning Council (SPC): Abel Sanchez, Faculty Co-Chair & Carlos Lopez, Administrative Co-Chair

I. Student Equity Committee: Cordell Briggs, Faculty Co-Chair & Dyrell Foster, Administrative Co-Chair

XI. Open Hearing – Tolunay reports that with VP Lopez’s leadership they continued to discuss long-term and short-term support for Distance Education classes and for instructors to develop their Canvas classes. They want to put together a quick survey and collect data to highlight the need in these areas for accessibility.

XII. Adjournment – 4:56 pm

Next meeting: November 19, 2018