

Moreno Valley College Academic Senate
 Riverside Community College District (RCCD)
 Monday, May 6, 2019
 Minutes SAS 101 3:50PM
 Making the Culture Shift as Strategic Change Leaders
 Spring 2019 remaining meetings: 5/20

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Roll Call:

Senate President.....	Jennifer Floerke (absent)
President Ex-Officio.....	LaTonya Parker (absent)
Senate Vice President	Bonnie Montes (present)
Senate Secretary/Treasurer.....	Edd Williams (present)
Senator-At-Large	Travis Gibbs (present)
Business & Information Technology Systems.....	Michael McQuead (absent)
Department of Communications Representative.....	Emma Pacheco (present)
Professor of English/Communications Dept	Jeff Rhyne (present)
Health, Human & Public Services Department.....	Lisa Hausladen (present)
Humanities, Arts & Social Sciences (HASS).....	Adviye Tolunay (present)
	Silvia Trejo (present)
	Luciano Cruz (present)
	Mario Vega Sanchez (present)
Science & Kinesiology (NSK)	Felipe Galicia (present)
Math.....	Esteban (Adam) Navas (present)
	Gabriela Maerean (present)
Public Safety, Education, & Training.....	Chris Nollette (present)
Associate Faculty Representative	Angela Thomas (present)

Visitors:

MVC President	Robin Steinback
Vice-President Academic Affairs	Carlos Lopez
Vice-President Student Services	Dyrell Foster
Vice-President Business Services	Nathaniel Jones
Student Equity Plan	Andrew Sanchez
Dean of Instruction	Anna Marie Amezcuita
Dean Student Services	Michael Paul Wong
Dean Academic Support	Ann Yoshinaga
VP Business Services	Nathaniel Jones III
DLR Group (Master Plan)	Leigh Anne Jones
Technical Support Manager.....	Julio Cuz
Guided Pathways	Deanna Murrell
Red-headed faculty from Communications Dept ???.....	CCCCC
Adam Fenton (Assistant Professor of Psychology)	Adam Fenton

I. Call to Order 3:54PM – quorum achieved: Floerke, Williams, Pacheco, Montes, Macrean, Tolunay, Thomas, Cruz, Gibbs (9 Senators present at start of meeting)

Additional Senators arrived after Call to Order: Galicia, Navas, Rhyne

II. Approval of Agenda: Motion: Gibbs; Second: Nollette. Unanimously Approved

III. Approval of Minutes: April 15 2019 Motion: Gibbs; Second: Hausladen Unanimously Approved with minor changes suggested by Trejo in section X, Open Hearing.

IV. College Reports:

A. Student Senate (Hernandez) – no report

B. RCCDFA – Rhyne nominations are open for FT and PT faculty association reps for one more week. Ask Fabian Biancardi for more information.

C. Classified Staff – no report

D. Administrative Reports –

1. Dr. Steinback – Interviews have begun for our FT faculty positions. Continued progress for Master Plan moved to College Hour – Addressed why we are doing a new Master Plan (from 2013-14). We have done a deep dive into the size of the buildings from the former plan. This new plan takes into account the growth of our college. Statewide Construction Funds are more competitive in this new plan (Capital Improvement Plan, which are competitive statewide). General Obligation Bond is pending for 2020, and that Bond was not on the former Master Plan. As the moneys for the Bond arrive, prioritization will need to take place (this coming June 2020). Gibbs: We hope to be getting the Arts Building; STEM could be STEAM.

It was noted that the Student Center Funding Formula is a factor in the final funding decisions.

2. Lopez: Library, Academic Support, and Science & Tech building needs to be larger. Learning Resource Center will include the Library and other support areas. As it was formerly planned, the building was way too small. We are reconsidering the space requirements. We are thus modifying the existing building that we developed in the prior Master Plan. Student Activity and the Food Center will eventually be included in the new plan because the enlarged building has been expanded to include the space. Originally 33,200 sq. feet to about 69,000 sq. feet (ASF = Assignable Square Feet). Ultimately, 11,000 ASF and other spaces for Food Center and Student Support, etc., will be added. Additional discussion and questions related to the ASF changes for Library, Support Space, and other elements of the design plans.

Dr. Jones commented on the need for the projects to be competitive.

Gibbs added great job to the college planners/administration as this has been moving forward quickly!

V. New Business:

A. MVC College Website Redesign: (Cuz) The creation of a new site is underway that meets the needs of students and all users: New Project is underway: Redesign the College Website. Starting from the bottom and going upward to create a site that works for everyone: students, faculty, administration, staff. We want the website to be easy to navigate with accurate information. First phase is the Discovery Phase. What is it that you need to find information on the website? We are consulting a group that specializes on Community College Websites. Cuz is requesting feedback. Feedback focus on Thursday, May 16 – Faculty Sessions 1:30pm & 3:00pm SAS-105. An email is pending the announce these meetings.

B. Guided Pathways: Progress update on the implementation of Guided Pathways at MVC (Murrell) Presented “Where We Are Now” details and a “Fields of Interest Model” Created 4/26/2019 with 10 columns and 12 rows for specific areas/Programs and the disciplines/areas of study in the rows, such as EMT, Fire Academy, Fire Officer, Administration of Justice, etc.

“First Schools Model” from 11/18/18 Retreat for disciplines, moving from 3 rows to 6 as it is evolving.

Lopez specified the changes that have evolved: 5 + 1 (BCTC as a full Center) School of STEM; School of Comm, Ed, and World Languages; School of Visual and Performing Arts; School of Health and Human Experience; School of Public Safety; School of Business

Guided Pathways Teams recommendations from 11/18/18 (8 categories) –

Trejo commented: Faculty Advisor is really Mentorship

Next Steps: Include more of our students’ voices/recs

Increase Classified staff involvement

Once we have final schools, Fields of Interest, and Team Models, we will send survey out to college community to finalize and send through share governance process

Develop timeline for fall 2019 and Sum 202

Implement Career Exploration tool early in onboarding process

Website redesign

Develop Fall Flex day for Guided Pathways, including goals for finalizing Fields of Interests and Schools Tolunay asked about how the process is going to address the overall designs and implementation, based on the various needs of different programs (practical logistics, obligations, and concerns that make each School unique). Lopez agreed the Guided Pathways path forward welcomes feedback from faculty. And Lopez noted we at MVC are learning from Norco and RCC as they are implementing their own Guided Pathways guidelines.

Murrell reminded us that this is geared for Student Success and serving our Community.

Lopez added the process will include a continuous assessment and working toward on-going improvement

Murrell added the plan to create task forces that do their steps and dissolve; then new task forces to be created so that we have continuous involvement.

C. EduNav: Update provided on the EduNav system (Trejo) EduNav is nowhere near perfect; however, we have come a long ways with many improvements, but moving forward, expecting more improvements as we go. This is an online planning tool designed to assist students and counselors. It is a combination of both SEP and a semester-by-semester plan.

It is a registration tool that allows student to register for courses through EduNav instead of WebAdvisor or My Portal

Degrees that are support by EDUNA are being added as we go.

14 degree maps have already been created.

This DOES NOT REPLACE Counselors. Students should first meet with a counselor before using EDUNAV.

Student Access: They are re-directed from WebAdvisor or My Portal to EduNav. Student call also go directly to the EDUNAC website

Students have been notified already of their access to EDUNAV. Also on Grad Guru and will be added to Winter and Fall Registration. They can also OPT-OUT of EduNav going to the Admissions and Records office and the Help Desk.

Can't drop classes; EduNav is not mobile, so they might have had problems viewing the website on their phone. It is new! How do I use this thing? (anxiety)

They have changed their program of study but have not updated it on WebAdvisor or My Portal, so their plan is recommending the wrong courses (no longer their course of study).

Additional Help is available with an EduNav workshop; go to assessment Center, STU-107; Go to Welcome Center, Admin Annex; or meet with a counselor.

Thomas asked if Faculty and Librarians/Staff could get some training.

Trejo said she sent an email with information, but training could be available; contact Trejo.

Tolunay asked if students as they transition to EduNav understand the changes and shifting to the new software.

Trejo commented the systems are integrated and the information is coming from the same source.

Galicia asked how similar these two systems are for registering (compared to WebAdvisor).

D. Student Equity Plan: Progress update on the MVC SEA (Wong; Sanchez; Sosa): Sanchez demonstrated the website and links within the website as it relates to Student Equity Plan Development Retreat in Winter 2019 to review MVC's existing Student Equity Plan and to revise the plan's goals and activities according to the California State Chancellor's new template, due on June 30, 2019.

Please Participate! The SEA Committee seeks your feedback and suggestions as it related to the development of the new 2019-2021 MVC Student Equity Plan. One of the links takes you to a way to suggest changes online.

2019-2021 Student Equity Plan (4 columns): Metrics, Current Baseline for Overall Student Population, Goals for Overall Student Population (9,544 students), and Activities that support the goal.

Williams asked about 2016-17 as the base for data.

Sosa said the data is based on 2017-18 as part of the 3-Year Plan

Sosa added the following:

Data pieces and challenges (putting it lightly) coming out of the State Chancellor's Office in March, and right away we noticed inconsistencies in the data. A lot of back-and-forth since March 4 to the 3rd week of March culminated in a re-distribution of revised data. Some inconsistent use of data had existed, but now the data is better aligned for the local data, but not until late March. That 3 to 4-week delay certainly affected our efforts to include the data and the methodology used to evaluate the data. The methodology was even updated to evaluate rates and demographics as it relates to the averages at individual campuses.

With these methodological changes, we have improved our evaluation of rates and overall data.

Galicia asked: So this is on Methodology: why are there multiple methodologies?

Secondly, every college is keeping track of their own data, but the Chancellor's Office is giving us its own data?

Sosa: Percentage point-gap method was initially used, but most colleges are not using that approach; indeed, only a fraction had used that method. More college have relied on Percent Rule method; but why the Chancellor's

Office used another method related to rules in the law at the time. As of March, not only is the Chancellor's Office asking us to use the point-gap method. But the Proportionality Index is often used. Multiple methods can be used (and likely should be used).

Lopez added colleges use standardized analyses; but each also uses varying methods.

Sosa: 80% Rule is also used. Lopez added it is used here at MVC as part of the data analysis.

Sanchez added that some data has dropped some groups, which have needed to be recaptured in the newest data. So the process of adjusting and including data groups continues.

These data and analyses are related to our Funding Plan as well.

E. Student Equity and Achievement Committee (SEA Committee): Explanation of the reorganization of Student Equity, SSSP, BSI (Wong): Structural changes as these groups unite into the SEA Committee. Wong added straight away that seeking the best methodology is a continuous part of our process, so we use multiple methods as we analyze the data. The Template allowed us to use multiple methods, but as we got the data from the Chancellor's Office initially, it was problematic. But adjustments & improvements in March have been made. Now, how do we IMPLEMENT this?

Steering Committee is working to do so. 1 Dean of Instruction and 1 Student Services Dean (rotating). Plus faculty (appointed by Academic Senate includes the Faculty Coordinator); 2 Staff (appointed by SCEA), 2 students (appointed by ASMVC VP) and 1 institutional Effectiveness Rep (along with the 4 administrators) Sanchez answered Rhyne's questions about logistics, size of group(s). Steering Committee as a whole and the smaller group of Facilitators drive the Equity Plan forward

Thomas asked about Funding: Student Equity are now in One Big Fund: 3 Deans are now managing those funds.

F. Comprehensive Master Plan: Status update on Preliminary Draft Site Plan/Proposed Project –

Power Point (DLR Group) L. Jones: reviewed the progress of the Master Plan in the past several months, including creating a comprehensive campus environment plan; planning for enrollment growth We are already 118% of use (at this current point). More data: by 2030, 49% growth in FTES; Site Plan: 10-years: Build facilities that will accommodate the expected growth, including the breakdown of Building Use from Academics and Student Services to Parking, even open spaces improvements, pedestrian circulations; vehicular circulation; parking (We now have a deficit of 646 spaces). Planned Demolitions and new building (with visuals).

Ben Clark Training Center was also included in the presentation

Mc Quead asked if we own the land at BCTC or if we are still leasing.

Steinback noted we are leasing the property; we are close to 1000 FTES and will gain full Center Status once we get to 1000 FTES; and as an independent Center, MVC will receive \$1.3 a year for BCTC; each of the facilities will have its own development budget.

Individual developments were presented, including the Visual and Performing Arts Complex, CTE/Allied Health Complex, and a Student Center (one of the last proposed developments).

Phase I – BCTC 17,000 ASF and 40,000 more pending

Williams asked about Solar: have we at least done a cost analysis on solar panels on our campus, on the buildings?

Yes. This is part of the up-coming estimates.

VI. Old Business:

A. BP 5160 Student Employment: Proposed added language that allows the district to employ students from other colleges/universities as student tutors at the district colleges – see attached documentation (Montes) Second Read Action Item Reference: Education Code Sections 69960(f) and 8800 Motion to Approve: Rhyne; Second, Pacheco. Discussion: Trejo asked about the gaps and 40-hour week(s) between Winter and Summer and Fall.

Call to Vote: Unanimously Approved

VII. Officer Reports:

A. Associate Faculty: Thomas

B. Secretary/Treasurer: Williams – May 14 is just 10 Days away! Thursday, May 14, 2019: FOURTH ANNUAL Faculty Recognition Celebration 12:30PM to 2:00PM: Retirees, New Changes of Rank for Tenure-Track completion and full professors, plus Part-Time Faculty recognition for increments of 5 years of service

C. Vice President: Montes

D. Senator At-Large: Gibbs

E. President: Floerke - CCCCCCCC

VIII. Standing Committee Reports (Due May 20, 2019)

A. Academic Planning Council (APC): Montes – Prioritization for new hires in process.

B. Assessment: Honore

C. Curriculum: Pfeifle

D. Distance Education: Schwartz – Fall 2019 classes will be the basis for the Spring 20 accreditation review. Revisions to district distance Ed documents AP 4105; RCCD guide to best practices; DE course approval process. May 28 2019 meeting. These docs need to be approved by fall of 2019 (major voting will be in fall). Current iteration requires interaction between instructor and students. Changes include compliance with the current process as well as instructors practicing at least 2 of the following: feedback on assignments; facilitate group discussions. Online June 17, 2019 Anaheim Conference for Distance Ed.

Next meeting May 28, 2019.

E. Faculty Development Committee: Clark

F. Instructional Program Review: Marquis

G. Safety Committee:

IX. Other College Committee and Liaison Updates

A. District Strategic Planning Council (DSPC): Floerke

B. Diversity Committee: Schwartz & Kazsuk

C. Professional Growth & Sabbatical Leave Committee: Moore

D. RCCDFA/CCA/CTA/NEA: Rhyne (see earlier comments from Rhyne)

E. Strategic Planning Council (SPC): Sanchez, Faculty Co-Chair & Lopez, Administrative Co-Chair

F. Student Equity Committee: Briggs, Faculty Co-Chair & Foster, Administrative Co-Chair

X. Open Hearing – Lopez: next guided pathways May 10 half day during the morning, starting at 9AM

Pacheco: thank you to parents for the funds for the books for Early Childhood Studies;

XI. Adjournment – 6:23PM

Next meeting: May 20, 2019