I. **Call to order and roll call**

Committee Members: Ree Amezquita, Nicolae Baciuna, Olga Dumer, Joyce Kim, Jeanette LaPorte, Sonya Nyrop, LaTonya Parker, Debbi Renfrow, Jeff Rhyne, Kari Richards-Dinger, Chui Yao, Sakia McDowell, Deena Kamel, Alma Garcia, Diego Guzman

**Administrative Facilitator:** David Vakil

II. **Adoption of the agenda**

III. **Approval of minutes**

IV. **Information items**

   a. Student Success and Equity Committee Update – Dr. Foster
   b. Common Assessment Initiative Regional Meeting Report – Dr. Laporte
   c. RA conference in May in San Mateo
   d. Feb. 1 Santa Ana Linking our Practice in CTE
   e. List of basic skills classes that should have presentations from counseling/tutoring resources: ENG 60A, ENG 60B, ENG 80, ENG 90B, ESL 51, ESL 52, ESL 53, ESL 71, MAT 52, MAT 65, REA 81, REA 82, REA 83

V. **Old business**

VI. **New business**

   a. BSI expenditure guide
   b. Proposals
      i. ESL outreach – Olga Dumer and Joyce Kim
      ii. Tutor conference – Jeff Rhyne
   c. Discussion of “Acceleration Strategies that Produce Powerful Results: A Planning Resource for Community Colleges”
   d. Reporting on measurable outcomes at the end of the year

VII. **Additional items not on the agenda**

VIII. **Next meeting**

   We will vote by email on the best time to meet regularly in spring