

Basic Skills Initiative (BSI) Meeting Minutes
Friday, March 11, 2016
SAS 303 12:00 – 1:00 pm

Committee Members Present: N. Baciuna, J. Rhyne, K. Richards-Dinger, K. Stevenson, Z. Yao;
A. Garcia, D. Guzman, D. Kamel

Guests: Dr. M. Wong

Administrative Facilitator: D. Vakil

Recorder: S. Scott-Demery

- I. **Call to Order:** K. Richards-Dinger called the meeting to order at 12:01 pm
- II. **Approval of Agenda:** Motion to approve agenda 1st: A. Garcia, 2nd: K. Stevenson. The agenda was approved with two abstentions.
- III. **Approval of Previous Minutes:** Motion to approve minutes 1st: A. Garcia, 2nd: D. Guzman. The agenda was approved with three abstentions.
- IV. **Information Items**
 - D. Vakil provided an update regarding funding which has increased significantly since 2011. Funding awards between fiscal years 2011-2013 was approximately \$91,000; for 2014-2015, it was approximately \$145,000; for 2015-2016, the amount is \$165,000. There is still approximately \$40-45 thousand that must be spent before the June 30, 2016 deadline from the 2014-2015 fiscal year award. The deadline for spending for 2015-2016 is June 30, 2017. Additional funding for 2016-2017 is expected this July.
 - An update regarding the BSI website is forthcoming. Suggestions are welcome.
 - K. Richards-Dinger notified the group that BSI can fund proposals to ENG 50 and MAT 35 (per agreement between ASCCC and CCCCCO) **if** the courses are not degree applicable. The group discussed whether or not creating co-requisites could be considered as an alternative.
ACTION: K. Richards-Dinger will follow-up
 - Per Dr. Wong, counseling's presentations to basic skills courses have been going well. Participation is currently at 68% and is expected to increase.
 - K. Richards-Dinger mentioned the following upcoming 3CSN Events:
 - March 18 – LA Regional Network: Changes in the Noncredit to Credit Pathway (Valley Glen)
 - March 25 – Threshold Project (Torrance)
 - April 22 – Habits of Mind (Orange County)
 - April 29 – 30 – Building Community and Expanding Networks for Equity and Innovation (Valencia)
 - Applications are due **April 15** for Cultivating a Growth Mindset: Dates are August 12, September 9 and November 4.

V. Old Business

There was no old business to report.

VI. New Business

- The Basic Skills Expenditures Guidelines were distributed for review and discussion. Since the BSI expenditure guidelines are vague when it comes to utilizing a substitute for missed classes, the committees are left to determine what is allowable.

Motion: 1st: Z. Yao, 2nd: N. Baciuna – To support faculty attending BSI conferences which includes utilizing substitutes as needed.

- Basic Skills and Student Outcomes Transformation Grant

This item was not discussed in detail. K. Richards-Dinger did mention, however, that all should be aware of a transformation grant that is underway.

- Proposals

- The proposals for the Reading Apprenticeship conference, California Acceleration Project (CAP) training for Math 37 faculty, and Math 37 counselor recruitment for Fall 16 were distributed and reviewed by the group.
- Math 37 counselor recruitment for Fall 16: Sal Soto is ready to begin once the Special Project Requests are completed. There was also discussion about whether or not additional counseling support will be needed.

Motion: 1st: Z. Yao, 2nd: N. Baciuna – K. Richards-Dinger will ask S. Soto if additional counselors can be trained to support Math 37. SI support for Math 37 was also discussed.

- BSI representation on Student Success and Equity Committee (SSEC) is still being developed. A budget sub-committee among other sub-committees is being considered that would fall under the umbrella of the (SSEC). J. Rhyne reported that the MMAP work group has met a few times.

VII. Additional Agenda Items

No additional agenda items were discussed.

VIII. Next Meeting

A weekday other than Friday will be considered for future meetings.