

Basic Skills Initiative (BSI) Meeting Minutes
May 31, 2016
SAS 306 12:50 – 1:50 pm

Committee Members Present:

Nicolae Baciuna, Sonya Nyrop, Jeff Rhyne, Kari Richards-Dinger, Diego Guzman

Administrative Facilitator: David Vakil

- I. **Call to order:** K. Richards-Dinger called the meeting to order at 12:55pm
- II. **Adoption of the agenda:**
Motion to approve by S. Nyrop, 2nd J. Rhyne, passed unanimously
- III. **Approval of minutes:**
Motion to approve by S. Nyrop, 2nd D. Guzman, passed unanimously
- IV. **Information items:** No reports were given.
- V. **Old business:** No old business.
- VI. **New business**
A proposal to fund consultants for the Writing and Reading Center was passed by email since the last meeting. J. Rhyne presented on the growth of the WRC, including number of students served, area outcomes, and professional development of consultants.
A proposal to fund a second counselor to support Math 37 summer recruitment for fall 16 classes was discussed. This proposal was in response to a suggestion made at a previous BSI meeting to have more than one counselor with experience in this effort. Motion to approve by J. Rhyne, 2nd N. Baciuna, passed unanimously.
English is conducting three Saturday trainings for all faculty (full- and part-time) regarding curriculum development and SLO assessment, especially related to acceleration. Until this time, Student Equity has been footing the entire \$90,000 bill. It would be appropriate for BSI to share in these costs. Motion to approve J. Rhyne, 2nd S. Nyrop, passed unanimously. Related discussion ensued on the topic of what will happen to MVC's BSI funding as Multiple Measures places more students into transfer-level math and English courses.
Ideas for reporting on measurable outcomes of BSI-funded projects were discussed. It was decided that people who have BSI proposals approved for a particular year will be responsible for submitting written reports regarding the outcomes stated in said proposals by the beginning of the following academic year, in time to be included in the annual report due to the state chancellor's office (Oct. 1 was the deadline in 2015). The written reports could be posted on the BSI website; in addition, they could be followed up by a brief oral presentation at a BSI meeting later in the fall. If the written report is not submitted in a timely manner, the person responsible will be given a "yellow card," which may turn into a "red card" if the written report is not submitted by February of that academic year. A "red card" would preclude that person from getting future BSI proposals approved until the past report is submitted. This process is subject to revision once we see how it works in practice.
- VII. **Additional items not on the agenda**
No additional items were discussed. The meeting adjourned at 1:55pm.
- VIII. **Next meeting**
TBD in the fall