I. Call to order

Kari Richards-Dinger called to order the regular meeting of the BSI Committee at 12:54pm on November 19, 2015 at HUM 234.

II. Roll Call

Kari Richards-Dinger conducted a roll call. The following persons were present: Nicolae Baciuna, Olga Dumer, Jeanette LaPorte, Sonya Nyrop, Debbi Renfrow, Kari Richards-Dinger, Chui Yao, Sakia McDowell, Deena Kamel, Alma Garcia, Diego Guzman

III. Approval of minutes from last meeting

Committee read the minutes

Question from Jeanette about 6.1.c

Should the tutor be an advanced English and a past ESL student?

Committee agreed – tutor is required to have English 1a, but prefer a tutor who is a past ESL program participant at MVC and has completed English 1b

Kari Richards-Dinger noted the question and change

Sonya Nyrop moved to approve. Alma Garcia seconded the motion

IV. Information items

a. Presentations in basic skills classes in the first two weeks of the semester

Presentations should start at the beginning of the Spring semester

Check with Michael Paul about presentation schedules

i. Counseling (student success and educational planning)

ii. Learning resources (Math Lab, WRC, Tutorial Center)

1. Outreach and promotions effort

   a. Committee members let colleagues and departments know about resources

   b. Presentations coordinated with first year experience

b. NADE conference in Anaheim March 16-19, with pre- and post-conference sessions

   i. Possible funding sources: Student Equity, MVC Professional Development, and BSI

      1. $200 per person from Professional Development

      2. Any funding and travel proposals might need to include request of funds for substitutes

         a. Questions raised
i. What is the amount that needs to be requested since subs for Library are at different pay rates?
ii. Is it appropriate to request BSI funds for subs since there are monies for subs in departmental budgets?
iii. Should there just be a notification that a sub is needed during the participant’s absence on the request?

b. Kari Richards-Dinger will follow up with Dean Vakil on this matter

ii. Kari Richards-Dinger sent email to instructors, but is now sending to the rest of the committee

iii. Relevant sessions for English at conference – worthwhile to attend

V. Old Business
   a. None

VI. New Business
   a. Proposals
      i. ESL outreach, Joyce Kim and Olga Dumer
         1. Table this proposal for next meeting
            a. Specific items of the proposal
               i. Enhance enrollment and make community more aware
                  1. 2 students for community liaison – high school, churches, etc
                  2. Sending proposal online for BSI committee approval
                  3. Need real amount for student pay
                  4. Working on a timeline, but need information on funding deadlines
      ii. Counseling Support for Math 37, Kari Richards-Dinger
          1. Recruitment for Spring 2016 for Math 37
             a. Retention in 15SPR when there was recruitment – 33/35 and class cap was 30
             b. Retention rate in 15FAL when there was no recruitment – 17/27 and class cap was 37
             c. Requesting 25 hours for tutors
             d. Peer-to-peer promotions is valuable
             e. Promotions through counselor recommendations when doing SEPs, schedule of classes, in first year experience classes
             f. Questions
                i. 1 to 1 for tutoring or classes?
                   1. Requesting classes.
                   2. Dean Vakil has one concern
                      a. How can we promote to first time students, not students already enrolled?
g. Kari Richards-Dinger asked to move to approve. Sonya Nyrop moved to approve; Jeanette LaPorte seconded the motion
   i. All in favor, unanimously
b. Placement discussion, including October’s workshop & English’s recent vote
   i. Using multiple measures to place students more effectively (numbers below were to the best of Kathryn’s memory, not documented)
      1. Accuplacer is used with other indicators for efficient placement
      2. Self reporting with GPA 99% effective rate
      3. Percentage of students never enroll after receiving assessment test scores
      4. 50% of college students leave because they are not placed in transfer level classes
      5. Personal and financial issues also factors
      6. ERWC also a good indicator – taken in High School
      7. Need to discuss if implementation of new criteria can be solely used at MVC or must be implemented district-wide
      8. Table discussion for another time
c. Discussion of “Acceleration Strategies that Produce Powerful Results: A Planning Resource for Community Colleges” – read article before next meeting
d. Reporting on measurable outcomes at the end of the year
   i. Measurable outcomes assessed and distribution plans implemented
      1. Mandatory final reporting for all BSI approved projects starting 2015-16
      2. Final report due 3 months after event
      3. 2017 funding is contingent upon final report submitted
      4. Report out at meetings data and highlights of BSI projects at least once a semester
      5. Further discussion necessary to formulate a reporting system to help Kari Richards-Dinger with her final report in October

VII. Next meeting
    a. December 10, 2015 from 12:50-1:50pm

VIII. Adjournment
    a. Kari Richards Dinger adjourned the meeting at 1:56pm.