

BSI Committee Meeting  
Minutes  
December 15, 2015  
SAS 101  
12:00 - 1:00

**I. Call to order and roll call**

Committee Members: Ree Amezcuita, Olga Dumer, Joyce Kim, Jeanette LaPorte, Jeff Rhyne, Kari Richards-Dinger, Sakia McDowell, Deena Kamel, Alma Garcia

Administrative Facilitator: David Vakil

Guest: Dr. Dyrell Foster

**II. Adoption of the agenda**

**III. Approval of minutes**

**IV. Information items**

- a. List of basic skills classes that should have presentations from counseling/tutoring resources: ENG 60A, ENG 60B, ENG 80, ENG 90B, ESL 51, ESL 52, ESL 53, ESL 71, MAT 37, MAT 52, MAT 65, REA 81, REA 82, REA 83  
Comments: 1) ENG 60A/B are primarily taught in Winter/Summer sessions, and are being phased out. 2) Shouldn't ENG 50 also receive visits?

- b. Student Success and Equity Committee Update – Dr. Foster  
Dr. Foster spoke about aligning the Student Success and Support Programs, Student Equity, and Basic Skills efforts. Last spring, an effort to explore consolidating these three aligned groups began. Goal is for the consolidated group to meet once per month, with additional meetings for workgroups that report to this consolidated group, such as a Basic Skills workgroup. Expect to have BSI representation on the consolidated group. Workgroups would meet as needed at a frequency determined by the workgroup. Next step: write and submit a proposal to Standard IV (Leadership and Governance) and to Academic Senate, starting sometime in spring 2016.  
Question: To which group(s) would this new committee report? Standard II since Student Equity and SSSP both report there. However, BSI is currently reporting to Academic Senate, so further exploration is needed.  
Action: Kari will provide names for the new committee to Dr. Foster.

- c. Common Assessment Initiative Regional Meeting Report – Dr. Laporte and Dr. Rhyne  
Participating colleges, if using an assessment exam, would be required to use the in-development Common Assessment Initiative's placement mechanism. The Common Assessment would help students who enroll in colleges in different districts within California. Currently, CAI is in the midst of question development and validation. Ten pilot colleges will start using CAI for placement in Fall 2016. Another CAI Regional Meeting in February.

- d. RA conference in May in San Mateo – BSI funding possible, please submit proposal  
e. 3CSN workshop on "Linking our Practice in CTE" on Feb. 1 in Santa Ana  
Information provided to Dean Graveen

V. **New business**

a. **Proposals**

i. ESL outreach – Olga Dumer and Joyce Kim

Peer outreach proposal – current or former students to speak to local areas to discuss ESL program and curriculum. Tasks: 1) identify venues such as adult schools, high schools and community centers, 2) inform these groups about MVC ESL, 3) educate potential students about the registration and enrollment process. Networking with the community would also help refine offerings to match the community needs; it would also advertise our new certificate program (in development). Outcome of these efforts would be reported to BSI, Standard II, and in the ESL program review.

Also, ESL program would like to develop an advisory committee, including high school, adult school, community center representation.

Moved (Rhyne), seconded (Amezquita), approved unanimously.

ii. So Cal Writing Centers Association Tutor Conference – Jeff Rhyne

Proposal for registration, van rental, hotel rooms, meals to attend this conference in Santa Barbara for current five writing center tutors and WRC coordinator.

Moved (Amezquita), seconded (Richards-Dinger), approved unanimously.

Other agenda items to roll over to future meeting.

VI. **Next meeting**

We will vote by email on the best time to meet regularly in spring