

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE
MINUTES
September 13, 2016 – Meeting #1
2:00 p.m. – 4:00 p.m. SAS 101**

I. Call to Order and Roll Call (sign in)— Ann Pfeifle, Faculty Co-Chair

Voting Members		Non-Voting Members
X Ann Pfeifle, Faculty Co-Chair	<input type="checkbox"/> Vacant (HASS)	X Robin Steinback, Co-Chair
X Robert Fontaine (PSET)	X Cid Tenpas, Library	X Melody Graveen, Dean CTE
X Cheryl Honoré (BITS)	<input type="checkbox"/> Melissa Thompson (HPS)	<input type="checkbox"/> Art Turnier, Dean PSET
X Jeanne Howard (Articulation)	X Sonya Nyrop (COMM)	X Ree Amezquita, Dean DOI
X Shelia Pisa (MATH)	X Steven Wagner (NSK)	<input type="checkbox"/> Dorothy Hatton (ASMVC)
X Maria Pacheco, Counseling	X Cheryl Honore Assessment	X Sandra Maciel, Recorder
<input type="checkbox"/>	<input type="checkbox"/>	X Guest; Ann Yoshinaga, Dean
<input type="checkbox"/>	<input type="checkbox"/>	X Guest; Robert Loya, BITS

II. Approval of Agenda - M/Fontaine, S/Honore – Unanimous

III. Approval of Minutes from May 24, 2016 –M/Pisa, S/Howard – Unanimous

IV. Ongoing Business

A. Update on CurricUNET conversion – Pfeifle **Continue using version 2 until we hear otherwise. According to Steven Schmidt, it won't be until another month before we convert over to META. If you need a log-in, password, access, email Ann Pfeifle and she will forward request over to district contact.**

V. New Business

A. Curriculum Approval Items for Moreno Valley College – **NONE**

B. Welcome and Orientation – Pfeifle [Handout] **Melissa Thompson from ECE wants to join, but is currently teaching therefore were hoping to have her participate during spring time. Ann Pfeifle provided a PowerPoint presentation on overview of curriculum committee and its purpose and provided a handout. Key point: if any departments have new courses, revised courses, or/and major modifications, that you would like to know the status, compile a list so that I may bring forward to district no later than Tuesday, September 20, 2016. Going to meet with Julio Cuz to update website; district curriculum website is more accurate and up-to-date.**

VI. Reports

A. District Curriculum Committee meeting--09/6/2016—Pfeifle **Met with Steven Schmidt, currently still without anybody to run curriculum at district.**

Succession planning has not been done very well - need to improve process so that we can implement growth and change. Looking into hiring a "Curriculum Specialist" but it's a long process (6 – 9 month) needs regional and state approval due to meeting the requirements of CSEA. Representative from each college attend Curriculum Institute this summer; several workshops if you anyone would like information, material is available online. Go to the Academic Senate website - they have the Curriculum Institute, there are links to all the presentations that were made. One of the major changes is that stand alone courses are coming back.

- B. Report from MVC Articulation Officer—Howard Handout UC TCA summary report that was submitted in the summer, these courses were submitted to be UC transferrable. Everything that was submitted was approved, with the exception of ADJ 12, due to UCs campuses not having a course that matches that course. This is once a year process, which happens, every summer. This year major focus in articulation is going to be setting up and aligning with the UC Pathways. Reports will be given during curriculum meetings once a month. CID responsibility for submitting of our courses is done yearly for our district, this year Riverside has taken on that responsibility. As for the ADT progress report, there are currently sixteen verified ADTs that have been approved. CID newsletter came out - a copy is posted in curriculum webpage. We are having five years reviews; this year is Anthropology, Business Administration, English, Music, Philosophy, and Spanish. If your department can participate in the survey for the ADT five year review. In addition, the descriptors are under review for the same disciplines, if faculty can go look at the descriptors to make sure their still fitting. Studio Arts has change their TMC; working with Amy Balent. CTE disciplines currently vetting Real Estate, Medical Assisting, Health Occupation, Small Business, and Office Technologies. Four new ADTs can be developed, we are not required at this point to do them (Social Justice, Global Studies, Public Health, &).
- C. Report from VPAA/ALO—Steinback The first meeting of the year for State wide curriculum was on August 25, 2016; stand alone course approval will continue as is. Stand alone courses are discouraged because some courses aren't connected to a certificate, degree, or transfer pattern or moving students along in a program of study. Program course approval handbook, has been divide into five sections, only one of which must go to board of governance for approval. During the SAC meeting, a recommendation was made to the Chancellor's Office to extend the contract with GoverNET, workout the kinks with the new course approval inventory system. Great concern state wide that we may not in the field understand the direct connection between financial aid for our students and curriculum. Defining "what is and what isn't basic skills?" is back on the agenda. Should California join the rest of the country and move away from top codes and use CIP codes? Area of emphases degree, what area of emphases degrees, that's the question right now. CTE portability, guidelines for the CID process, for CTE courses. Finally, we are able to co-mingle credit as a transcriptable credit courses with a noncredit. What's not permissible, is combining credit and non-credit that's a portion of generating with a fee base course.

- D. Report from Deans of Instruction— Graveen, Turnier, Amezquita **Graveen-CTE 2,000,000 million strong work force program that's has come out, its ongoing funding. The 60% share that comes to the colleges, is for the colleges to be able to figure out what to do to increase the quantity and quality of CTE courses. Endorsement of new programs coming through, Health Information Technology was brought forward and approved. College of the Desert had one of their programs denied by the State Chancellor's Office for being over sixty units. 40% of the money went to the region, and are currently working on regional shares. Amezquita-Basic skills transformation grant, Shelia is our project director and looking into developing curriculum to contextualize BSI in the CTE areas. In particular right now is English, Human Services, ESL, Early Childhood Studies, and K12. Support for students who are placed in multiple measures.**
- VII. Open Discussion **Jeanne - in the minutes it states that items we voted on, were stopped at the district, what needs to be done to start implementing those items? Pfeifle-All data will be transferred from version two to META. Talk with people in your department, in regards to "sandbox" to experiment (play); this does not mean they are inputting information. At district, we have decide what will come up with an agenda that is unified and consistent through all three colleges. For the next two district curriculum committee, Chancellor has provide a recorder for the first two meetings.**
- VIII. Adjournment at 4:00 p.m. **M/Honore**